

# Mountain View Middle School PTO

## Monthly Meeting Minutes

Thursday, March 3, 2022, at 6:00pm

### In Person Attendees:

- In Person – Riley Delgado, Camille Wenger, Janet Butterfield, Jeff Hosenfeld, Jenni Gery, Natasha Hartley, Amanda Bellizia, Kelly Loeffler

The meeting called to order by Riley Delgado at 6:04 pm and conducted in person.

Janet Butterfield presented the February minutes and a motion to approve was made by Camille Wenger and second by Jenni Gery. The motion was unanimously approved by all.

### Officers Reports

- Presidents Report – Riley Delgado  
Nothing to report
- Treasurers Report – Camille Wenger  
The latest finances were presented for review and the Non-Profit paperwork continues to be underway. Mini Grants was approved for 6 teachers.
- Public Relations Report – Amanda Bellizia  
Nothing to report

### Committee Reports

- Hospitality – Natasha Hartley  
A Candy Sales rough draft form distributed for review and is schedule to be underway during the 1<sup>st</sup> week of April. Delivery to teachers will correspond with Teacher Appreciation Week
- Family events and activities – Katrin Walker  
Winter Fest Trivia Night brought in \$572.75
- Scholastic Book Fair – Janet Butterfield  
Bookfair is scheduled the week of May 16<sup>th</sup> and setup will be done on Monday morning due to scheduling issues. The sale will be a full Buy One Get One sale. Camille and Janet will work together to setup the Volunteer Time to Sign Up sheet with feedback from the Fall sale. Communication will be sent out to in late April to early May.

### Principals Report – Jeff Hosenfeld

- Mr. Pierce, new Dean of Students and Helen Brew, New principal secretary
- Beauty and Beast next weekend
- March 16<sup>th</sup>, Ellen Oh, author visit, will present a presentation for each grade and there will be a luncheon attended by special kids. Books will be available for purchase ahead of time to have signed by the author. MV would like to continue this idea once every 3 years and is asking the PTO to consider help the costs in future events
- March 24<sup>th</sup> is Spring Pictures Day

- Cultural Appreciation night on April 7<sup>th</sup> (4 food trucks coming and looking for 1 more)
- Make the mark – remediation program started and is running well

### Teacher's report – Kelly Loeffler

Appreciate the Valentine's Day event and would like for the PTO to consider an author visit for 6<sup>th</sup> graders on a regular basis.

### Unfinished old business

#### Spring fundraising ideas/Hershey Park ticket sales

Camille and Janet will continue to organize and distribute the Hershey Park ticket sale. Orders will be taken until March 9<sup>th</sup>.

### New business

#### 8<sup>th</sup> Grade Celebration

Camille worked with Gina (Student Council Advisor) that PTO will supply Kona Ice for the event. The truck has been scheduled and the agree price is under budget.

### Announcements

Due to schedule conflicts, the PTO decided to move both the April and May meetings to the Tuesday prior to the previous scheduled meetings. These meetings will now occur on April 5<sup>th</sup> and May 3<sup>rd</sup> at 6 PM in the teacher lounge.

Meeting adjourned at 6:42 PM and the next meeting is scheduled for Tuesday, April 5<sup>th</sup>, 2022, at 6 PM in person within the Teacher Lounge.

Respectively submitted by Janet Butterfield

*Janet E Butterfield*

Secretary for Mountain View PTO 2021-2022

### Treasury Report Attachment:

#### Mountain View PTO Budget Report As of: 3/2/2022

	Budgeted Profit	Actual Income	Actual Expense	Actual Profit	Profit Variance
<b>Fundraisers &amp; Other Income</b>					
Hershey Park Tickets	\$ 1,000.00	\$ 986.00	\$ -	\$ 986.00	\$ (14.00)
Scholastic Book Sales	\$ 1,500.00	3,758.47	\$ 2,497.61	\$ 1,260.86	(239.14)
Spirit Wear	\$ 500.00	162.00	\$ -	\$ 162.00	(338.00)
Fundraiser	\$ 12,000.00	7,046.69	n/a	\$ 7,046.69	(4,953.31)
Interest Income	\$ 20.00	1.68	\$ -	\$ 1.68	(18.32)
Miscellaneous Donations	\$ -	1,090.00	n/a	\$ 1,090.00	1,090.00
	<b>\$ 15,020.00</b>	<b>\$ 13,044.84</b>	<b>\$ 2,497.61</b>	<b>\$ 10,547.23</b>	<b>\$ (4,472.77)</b>

<u>Expense Categories</u>	Budgeted Expenses	Actual Expenses	Variance
<b>Student Support and Activities</b>			
8th Grade Celebration	\$ 1,500.00	\$ -	\$ 1,500.00
Career Day	\$ 50.00	\$ 23.75	\$ 26.25
Honors Party	\$ 400.00	\$ -	\$ 400.00
PE Supplies (Gym Bags)	\$ 1,000.00	\$ 995.00	\$ 5.00
Summer Reading Challenge	\$ 300.00	\$ 223.56	\$ 76.44
New Student Event	\$ 300.00	\$ 300.00	\$ -
Assembly	\$ 1,000.00	\$ -	\$ 1,000.00
	<b>\$ 4,550.00</b>	<b>\$ 1,542.31</b>	<b>\$ 3,007.69</b>

**Teacher Support and Appreciation**

Teacher Appreciation Week		\$ 500.00	\$ -	\$ 500.00
Hospitality		\$ 600.00	\$ 212.24	\$ 387.76
Teacher Allocation	80 @ \$50 ea.	\$ 4,000.00	\$ 1,115.20	\$ 2,884.80
Teacher Mini Grants	10 @ \$200 ea.	\$ 2,000.00	\$ -	\$ 2,000.00
Eagle Foundation - CV Stars		\$ 110.00	\$ -	\$ 110.00
Teacher Retirement		\$ 200.00	\$ -	\$ 200.00
		<b>\$ 7,410.00</b>	<b>\$ 1,327.44</b>	<b>\$ 6,082.56</b>

**Other Expenses**

Student Assistance		\$ 200.00	\$ -	\$ 200.00
Family Activities		\$ 300.00	\$ (572.75)	\$ 872.75
Scholarships		\$ 2,000.00	\$ -	\$ 2,000.00
		<b>\$ 2,500.00</b>	<b>\$ (572.75)</b>	<b>\$ 3,072.75</b>

**PTO Administration Expenses**

Insurance		\$ 180.00	\$ 180.00	\$ -
Finance Software		\$ 129.00	\$ 129.00	\$ -
Printing		\$ 200.00	\$ 59.55	\$ 140.45
* Subscriptions and Memberships		\$ 1,100.00	\$ 29.99	\$ 1,070.01
Misc. Expenses		\$ 50.00	\$ -	\$ 50.00
Bank Fees		\$ 25.00	\$ -	\$ 25.00
		<b>\$ 1,684.00</b>	<b>\$ 398.54</b>	<b>\$ 1,285.46</b>

<b>Expense Total (Excludes Income Categories)</b>	<b>\$ 16,144.00</b>	<b>\$ 2,695.54</b>	<b>\$ 13,448.46</b>
<b>Total Net Income (Loss)</b>	<b>\$ (1,124.00)</b>	<b>\$ 10,349.30</b>	<b>\$ (11,473.30)</b>

\*Includes Hershey Park, Spirit Wear, Amazon,Boxtops, Chickfila, and other Income

<b>Account Balances</b>	<b>as of:</b>	
Checking	\$ 19,546.81	3/2/2022
Paypal	\$ 25.00	3/2/2022
MountainView School Account	\$ 400.00	3/2/2022
Sam's Gift Card	\$ 500.00	3/2/2022
<b>Total Funds</b>	<b>\$ 20,471.81</b>	